



Family Medicine Diploma Program Project
Primary Health Care Diploma
FMDD-PHCD

MANAGEMENT MEETING

FAMILY MEDICINE DIPLOMA PROGRAM

CBHE:KA2-61817(2021-2024)

September 23, 2022

Via google: <https://meet.google.com/cga-uxyx-bpk>

All below are UK time.

FIRST SESSION

9:30 **PROJECT OVERVIEW.**
INVOLVED PARTNERS: ALL JORDANIAN PARTNERS AND ALL EUROPEAN PARTNERS.

10:30 **BREAK 1**

11:00 **WORK PACKAGE PROGRESS**

WP1: HU, AMJAD. 10 MINS.
WP2 KU, BRIGITTE. 10 MINS.
WP3: JUST, ADI. 10 MINS.
WP4: UJ, LANA, 10 MINS.
WP5: KU, BRIGITTE, 10 MINS.
WP6: HU, AMJAD, 10 MINS.
WP7: HU, AMJAD, 10MINS.
WP8: RA, MARLEEN, 10MINS.
REMAINING TIME FOR COMMENTS.

12:30 **QUICK BREAK**

12:40 ACTION PLAN: PRESENTATION BY JUST. ADI.
12:50 DISSEMINATION: PRESENTATION BY UJ, LANA.
13:00 QUALITY PLAN: PRESENTATION BY RA, MARLEEN.
13:10 COMMUNICATION PLAN: PRESENTATION BY KU, BRIGITTE.
13:20 SUSTAINABILITY PLAN: PRESENTATION BY QMUL, ANITA.
13:30 REMAINING TIME FOR COMMENTS.

13:30 **BREAK 2**

Contact persons only/steering committee meeting

14:30 **FINANCIAL AND IN-TERM-REPORT PREPARATION FOR THE EACEA**

16:00 **ORGANIZATION ACHIEVEMENTS AND ACTUAL WORK FOR LAST 20 MONTHS.**

16:00 HU: AMJAD.
16:10 JUST: ADI
16:20 QMUL: ANITA.
16:30 KU: BRIGITTE
16:40 RA: MARLEEN
16:50 UJ: LANA.

17:00 **WHATS NEXT, NEXT MONTHS SCHEDULE**

17:30 **CLOSING**

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